



Royal
Academy
of Music

Application for Admission in September 2018 Research Degree Programmes

Royal Academy of Music (Registry), Marylebone Road,
London NW1 5HT United Kingdom
Tel: +44 (0)20 7873 7393 registry@ram.ac.uk www.ram.ac.uk
Application deadline: 15 January 2018

PHOTO
Please glue a recent passport photograph of yourself in this space

1. Personal Details (please write clearly in CAPITAL LETTERS)

Title _____ Surname (Family name): _____

Forenames _____

Mobile phone: _____ Email: _____
(with International Dialling Code if not a UK number)

Date of Birth _____ Age on 1 Sept 2018: _____ Domicile: _____
(The country where you currently live)

Nationality: _____ Passport No: _____
(Non-UK candidates: please include a copy of your passport's photo ID page)

Correspondence Address	Permanent Address (if different)
_____	_____
_____	_____
_____	_____

Landline Tel: _____ Landline Tel: _____
(Include the International Dialling Code if not a UK number)

Please tick this box if you are currently enrolled at the Royal Academy of Music or if you are an Academy staff member
Academy ID Number: _____ (on the back of your ID card)

2. Study

Research degree students join the MPhil programme as 'probationary' PhD students; transfer to PhD normally takes place after one or two years. Please tick one box to indicate your research strand:

PERFORMANCE PRACTICE

COMPOSITION

3. Further Details

If you are not currently enrolled here, have you previously applied for entry to the Royal Academy of Music? Yes No

If you have answered Yes, please give details: _____

Do you have a particular choice of supervisor? _____

FOR OFFICE USE

Date Rec'd	1st Ref	2nd Ref	Med	Fee.Status	Programme	Eng Lang code				Result		Sent	
					PP		EN	ED	TV	T	MPH		
											MPO		
Application Fee Paid?		RAM Student ID Code			COM								
											NPR		
											FAIL		

4. English Language

The Research programme requires English language skills of IELTS 7.0/Pearson 70 (Academic test) or higher.
If your first language is not English, please indicate the present standard of your spoken and written English
(include certificates for any IELTS/Pearson or equivalent English qualification)

Spoken English:

Fluent Good Moderate Limited

Written English:

Fluent Good Moderate Limited Any IELTS/Pearson result: score and date: _____

• With which other languages are you familiar? _____

[Registry use: Language code E / EN / ED / TV / T] _____

5. Financial Status [this section *must* be completed]

Please read the Fee Status section in the 'Notes for Guidance' and indicate which fee status you think is correct for you:

HOME (U.K. / E.U.) FEES INTERNATIONAL FEES

If there are relevant documents which will affect your fee status assessment (for example, a passport stamp giving indefinite leave to remain in the UK, or your parents' passports proving their nationality), you must include photocopies with this application form. We will contact you if we need more information about this.

Give details of how you propose to finance your fees and living expenses for the full duration of your programme of study:

6. What are your reasons and purposes for pursuing this study?

7. What are your career aspirations?

8. Practical Experience

Please give details of your experience as a performer and/or composer. Please continue on a separate sheet if necessary.

9. Thesis Proposal

Please upload to Acceptd a synopsis of your proposed thesis (c.2,000 words in length), with an account of the aims of your research project and the methodologies that would support it. Include the proposed method of linking academic to practical outcomes.

Performance Practice candidates: This proposal can be submitted up until 31 January if it is not ready at the time you send in this application.

Composition candidates: This proposal should be prepared after the selection interview (if you are called).

10. Education and Academic Background

Full name of the school/college/university where you are studying [or where you most recently studied]:	Full Postal Address:	Date started: (month & year):	Category [tick one box] : <input type="checkbox"/> 4901 UK state school <input type="checkbox"/> 4911 UK independent school <input type="checkbox"/> 4921 UK Further Education college <input type="checkbox"/> 4941 UK Higher Education Institution <input type="checkbox"/> 4931 Any non-UK institution — (specify university, gymnasium, secondary school etc):
		Completion date (month & year):	

Main examinations or final qualification award/s already completed, or to be gained by September 2014 at the school/college/university detailed above:

Subject title or Major: (<i>Maths, French, Music etc</i>)	Final award (<i>e.g Masters Degree, BMus etc</i>)	Date of final examination or board (<i>Month/Year</i>)	Grade/Mark awarded (<i>e.g 2i, A, B, C, percentage</i>)
Examinations still to be taken: Subject title:	Target award	Date of examination (<i>Month/Year</i>)	Predicted outcome (<i>if known</i>)

Details of previous schools/colleges/universities from age 11, and main examinations taken (continue on separate sheet if needed):

Name of school/college/university:	Date entered (month & year)	Date left (month & year)	Type of institution (university, gymnasium, secondary school etc)	
Subject title or Major	Qualification/Final award		Date of final examination (<i>Month/Year</i>)	Grade/Mark

Name of school/college/university:	Date entered (month & year)	Date left (month & year)	Type of institution (university, gymnasium, secondary school etc)	
Subject title or Major	Qualification/Final award		Date of final examination (<i>Month/Year</i>)	Grade/Mark

11. Your Audition/Interview

You are asked to upload copies of your most recent academic work (and scores for composition candidates) plus any recordings to Acceptd.

Details are in Section 12 below.

Your application materials will be assessed, and you will then be informed whether you will be required to attend an interview.

Interviews are planned to be held during the week commencing 5 March 2018.

Please contact Dr Neil Heyde, the Head of Postgraduate Programmes (n.heyde@ram.ac.uk), if you have any queries.

Access requirements

Have you any medical requirements, mobility restrictions or a specific learning difference for which provision may be needed at your interview?

Yes

No

If yes, please give details here; we may contact you for more information.

12. Checklist

- I have read the 'Notes for Guidance' which came with this application form.
- If you want acknowledgement that your application has been received, use Tracked Delivery or Courier Delivery. Otherwise please enclose a self-addressed postcard or an envelope (10cm x 15cm) with your name and address on it.
- The **two** reference forms should be sent to your two referees, or included with the application if they have already been completed and returned to you (current RAM students only need one reference).
- Upload your supporting documents and (if appropriate) recordings to the Acceptd portal. Composers are asked to provide at least four pieces written for a variety of forces. Please submit a PDF score of each item and (where possible) a recording.

Acceptd: <https://getacceptd.com/>

In your online upload profile, do not press 'Submit' until you have uploaded everything you need to provide. After you press 'Submit' your Acceptd application will be locked.

Application Fee

- Please indicate how you have paid the £100 Application Fee as detailed in the 'Notes for Guidance' [tick one box]:
 - Sterling Cheque (*enclose the cheque with this application; payment must be in **GB Pounds Sterling***)
 - Credit Card (*please enclose our credit card form with this application*)
 - Bank Draft/Money Transfer (*you must enclose a copy of the transfer form or a screenprint if you paid online*)

13. Declaration (all candidates)

I consent to the Royal Academy of Music recording and processing the information about me given on this form. Furthermore, I understand that this information will only be used for administrative purposes and will form the basis of my student record if I am accepted at the Academy. This consent assumes that the Academy will comply with its duties and obligations under the Data Protection Act (1998). I declare that all the information provided herein is to the best of my knowledge correct.

Signature _____ Date _____

Please submit this form with the correct application fee by the deadline given in the 'Notes for Guidance'.

FOR ACADEMY USE ONLY

INTERVIEW COMMENTS

PRACTICAL ELEMENT (if presented)	
COMMENTS	LANGUAGE Please indicate the estimated level of English language skill for international students No test required <input type="checkbox"/> Test needed <input type="checkbox"/>

Signature(s)

1. _____

2. _____

COURSE RECOMMENDED

Notes for Guidance: Applications for Research Degree Study



Royal
Academy
of Music

GENERAL INFORMATION for entry in September 2018:

PLEASE RETAIN THESE NOTES FOR YOUR OWN REFERENCE, DO NOT SEND THEM WITH YOUR APPLICATION.

Application form

Please complete the form as fully and as clearly as possible. Send the original completed form by post (or by hand), together with the correct application fee, to arrive by the deadline given in the table below:

Deadline

15 January 2018

Application Fee

£100 (all candidates, except current RAM staff)

Although there is no 'late fee', if the application arrives after the deadline there is a possibility that the Research Degree admissions panel will be unable to consider it, in which case the Academy will refund (or not process) the application fee.

Application fee

The application fee is not refunded if your application is unsuccessful or if you decide to withdraw after your application has been received and processed.

The Academy will accept the following methods of payment:

Credit/Debit Card (please use our payment form, the last page of this PDF document), UK Cheque (UK Pounds Sterling, drawn on a UK bank, made payable to Royal Academy of Music), Bank or Wire Transfer (bank details are given below; you should include your own name as the reference).

Please do not send cash in the post.

Applications received without the correct application fee (or proof of payment, for example a copy of the bank transfer form) will not be processed. We can only accept payment in UK Pounds Sterling (GBP).

Bank Details (if paying by Money Transfer):

Postal address: Lloyds Bank plc
185 Baker Street
London
NW1 6XB

Sort Code: 30-90-39
SWIFT Code: LOYDGB2L
IBAN: GB02 LOYD 3090 3901 3722 41

Account name: Royal Academy of Music HEFCE Account.

Account number: 01372241

Reference: Please make sure you use your own name (family name followed by forenames) as reference so that the Academy can identify your payment.

Bank charges must be paid by you, to ensure the Academy receives the correct amount.

We recommend that you use Special Delivery postage or a courier to send your application, so you can track delivery.

Data Monitoring Form

The Academy is required to ask all applicants for certain information for government and statistical purposes. The Data Monitoring form will be separated from your application papers upon receipt in the Registry, and will have no influence on the outcome of your audition.

Please complete all three sections on the form (Personal information; Ethnic origin; Disability).

We ask you to declare if you have a relevant criminal conviction that is unspent. This is to align with standard practice for general applications, and the UCAS guidance about this is available on www.ram.ac.uk/policies-and-procedures.

'Relevant' is defined as criminal offences involving any kind of violence, offences concerning the intention to harm or resulting in actual bodily harm, the unlawful supply of controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking, offences involving firearms, arson, sexual offences or terrorism offences.

A conviction is 'Unspent' if the rehabilitation period under the Rehabilitation of Offenders Act 1974 has not passed.

Confirming that you have a relevant criminal conviction or punishment will not exclude you from the application process and is collected to help consider the suitability of applicants for the courses to which they have applied and to reduce the risk of harm or injury to students and staff caused by the criminal behaviour of other students.

References (all candidates)

It is your responsibility to approach **two separate referees** (candidates currently studying at the Royal Academy of Music only need to provide one reference) in support of your application. We suggest that you provide your referees with a stamped addressed envelope when you send them the blank reference form. The two references must be written by two different people. Please note that the Academy will not accept references from your family, other relatives or close friends.

The references must be signed original documents, or emailed directly from the referee's own email account to admissions@ram.ac.uk. Alternatively you can input referee details into Acceptd and the system will contact them electronically. Faxed references are not accepted.

References should arrive no later than 9 February 2018. We can receive your application form without the references; if the references arrive separately, they will be added to your application form.

All references must be in English. If your referee cannot write a reference in English, we need to receive their original reference together with an authorised official translation into English.

APPLICATION FORM INFORMATION

1. Personal Details

Please write your full name clearly in BLOCK CAPITAL LETTERS, in the same format that it appears on your passport or driving licence, and (if this will be helpful) underline the name by which you are usually known.

Correspondence Details

- Addresses: Please note that the *correspondence address* will be used for your result letter, and (if you are offered a place) for the acknowledgement letter we send after you tell us if you accept or decline the offer. The tuition fee invoice issued during the Spring will be sent to your *permanent address* if that is different to the contact address.
- Please write your email address clearly, differentiating between hyphens [-] and underscores [_], and between 'l' (small L), 'I' (capital i) and '1' (one).

Please inform the Registry immediately of any change of address or contact details: registry@ram.ac.uk

2. Programme of Study

Details of the programmes of study offered at the Academy can be found in the prospectus and on www.ram.ac.uk/research

4. English Language

English Language Qualification

If English is not your first language, please include any recent IELTS/Pearson Academic test result. If your English Language skills have not been examined please indicate your level of spoken and written English by ticking the appropriate boxes. If you are successful at audition, you may be required to take an IELTS or Pearson Academic test. Language tests should be booked as early as possible because there is considerable demand.

5. Financial Status

This section is compulsory and should give full details of how you propose to pay your tuition fees and living expenses for the total duration of your programme of study. If you are called for interview, you will be able to discuss these details with the panel.

Fee Status

You can find full guidelines for fee status eligibility through www.ukcisa.org.uk and there is also a summary on <http://www.ram.ac.uk/study/studying-at-the-academy/study-fees/uk-and-eu-fee-eligibility>

The Academy's tuition fees are published on www.ram.ac.uk/fees

6 to 9. Personal Statements

Please complete these sections as fully as possible. You can use separate sheets if necessary. Please include sections 6 to 8 with your application form, section 9 should be uploaded to DecisionDesk.

10. Education and Academic Background

Please complete these tables even if you are enclosing transcript information.

All candidates should provide details of higher education (university-level) qualifications and enclose a transcript of their most recent results, certified by their university.

UK students should also list relevant A-levels or equivalents.

International candidates should also list their high school [or equivalent] qualifications.

11. Your Interview

Competition for places at the Academy is intense, and applications for the Research Degree Programmes are dealt with in two stages. Firstly they are subject to an initial assessment by the entry panel. If your application passes this stage, you will be invited to attend for interview in London. The interviews will be during the week commencing 5 March 2018.

Access Arrangements

The Academy is committed to ensuring that candidates with special needs are not disadvantaged by the admissions process. Candidates who have a disability, medical condition or other access requirements are asked to let the Registry know in advance so that provision may be made, if needed, at the interview. If we require extra information we will contact you before the interview.

PAGE 6

Do not write anything on this page.

If you have any further queries about completing your application form, please contact the Admissions Manager, Edward Kemp-Luck.

Tel: +44 (0)20 7873 7357; Fax: +44 (0)20 7873 7394; e-mail: e.kemp-luck@ram.ac.uk

If you have queries about your proposed research plan, please contact the Head of Postgraduate Programmes, Dr Neil Heyde. email: n.heyde@ram.ac.uk

The completed application form and payment should be submitted to:

The Registry, Royal Academy of Music, Marylebone Road, London NW1 5HT United Kingdom

admissions@ram.ac.uk

<http://www.ram.ac.uk/study>

Data Monitoring Form: confidential

The Royal Academy of Music is required to collect certain personal information (in codified format) for statistical purposes and to fulfil governmental and other requirements.

The Academy operates an Equal Opportunities policy which guarantees equal treatment for all candidates, and any information provided about physical or learning disabilities and ethnic origin will not prejudice your application.

The main criterion for entering the Academy is your suitability for advanced, specialist music training.

Upon receipt, this form will be kept separate from your application form.

All information provided is kept in accordance with the provisions of the Data Protection Act (1998).



Royal
Academy
of Music

1) Personal information

Programme of Study: Research Degree

Family name: _____ Forenames: _____

Family name at age 16, if different to above: _____

Date of birth (day/month/year): _____ Gender: Male Female Transgender Other:

Nationality group: UK EU Non-EU

Do you have a relevant criminal conviction that is unspent? No Yes

(Advice about this is published on www.ram.ac.uk/policies-and-procedures. If you tick the 'Yes' box you will not be automatically excluded from the application process, though we may contact you for further details.)

2) Ethnic Origin

Please tick the box you feel most closely describes your ethnic origin (*one box only*).

Asian or Asian British

- 31 Indian
 32 Pakistani
 33 Bangladeshi
 34 Chinese
 39 Other Asian background

Mixed

- 41 White and Black Caribbean
 42 White and Black African
 43 White and Asian
 49 Other mixed background

White

- 10 White

Black or Black British

- 21 Caribbean
 22 African
 29 Other Black background

Other ethnic origin

- 80 please specify: _____

- 98 Prefer not to say

3) Disability, access requirements or medical condition

Please tick ONE box:

<input type="checkbox"/>	00	No known disability
<input type="checkbox"/>	51	A specific learning difficulty such as dyslexia, dyspraxia or AD(H)D: please specify:
<input type="checkbox"/>	53	A social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder: please specify:
<input type="checkbox"/>	54	A long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy: please specify:
<input type="checkbox"/>	55	A mental health condition, such as depression, schizophrenia or anxiety disorder: please specify:
<input type="checkbox"/>	56	A physical impairment or mobility issues, such as difficulty using arms or using a wheelchair or crutches: please specify:
<input type="checkbox"/>	57	Deaf or a serious hearing impairment
<input type="checkbox"/>	58	Blind or a serious visual impairment uncorrected by glasses
<input type="checkbox"/>	96	A disability, impairment or medical condition that is not listed above: please specify:
<input type="checkbox"/>	08	Two or more of the above: please specify:

Reference for application to Research Degree [A]



Royal
Academy
of Music

Candidate's Name _____

Referee's relationship to candidate _____

Application for (please tick):

Research degree: Performance Practice

Research degree: Composition

Send to: Registry Office, Royal Academy of Music, Marylebone Road, London NW1 5HT. Tel: 020 7873 7393

THIS REFERENCE MUST BE COMPLETED IN ENGLISH

Please let us have your opinion of this candidate's academic, musical and personal qualities commenting, if possible, on the points below. You are welcome to attach your reference as a separate sheet. Please note that this reference will be held in accordance and may be available for the candidate to view:

- (a) Academic and musical qualities
- (b) Character and stamina to undertake a programme of research at the Royal Academy of Music
- (c) Predicted degree results for current study programme (if applicable)
- (d) Critical intelligence and powers of originality
- (e) Ability to write and speak English if this is not the candidate's first language

Signature

Date

Name

Designation

Address, and
University/College (if applicable)

Telephone/Email

Please return this form to the Registry at the Royal Academy of Music by 9 February 2018.
The candidate has been asked to supply you with a stamped addressed envelope. The Academy does not accept faxed references.
Emailed references are accepted only when sent directly from the referee's own email account to admissions@ram.ac.uk.

Reference for application to Research Degree [B]



Royal
Academy
of Music

Candidate's Name _____

Referee's relationship to candidate _____

Application for (please tick):

Research degree: Performance Practice

Research degree: Composition

Send to: Registry Office, Royal Academy of Music, Marylebone Road, London NW1 5HT. Tel: 020 7873 7393

THIS REFERENCE MUST BE COMPLETED IN ENGLISH

Please let us have your opinion of this candidate's academic, musical and personal qualities commenting, if possible, on the points below. You are welcome to attach your reference as a separate sheet. Please note that this reference will be held in accordance with the regulations governing the Data Protection Act (1998) and may be available for the candidate to view:

- (a) Academic and musical qualities
- (b) Character and stamina to undertake a programme of research at the Royal Academy of Music
- (c) Predicted degree results for current study programme (if applicable)
- (d) Critical intelligence and powers of originality
- (e) Ability to write and speak English if this is not the candidate's first language

Signature

Date

Name

Designation

Address, and
University/College (if applicable)

Telephone/Email

Please return this form to the Registry at the Royal Academy of Music by 9 February 2018.
The candidate has been asked to supply you with a stamped addressed envelope. The Academy does not accept faxed references.
Emailed references are accepted only when sent directly from the referee's own email account to admissions@ram.ac.uk.



Royal
Academy
of Music

Credit/Debit Card Payment Form Research Degree Application

The Royal Academy of Music can accept payments made with the major credit and debit cards listed below.

You should provide the following information:

Purpose of payment: _____

Payment amount: £ 100.00 (plus surcharge detailed below)

Name of Candidate: _____ Principal Study: _____

CARD DETAILS

Name on card (cardholder): _____

Card issuer: Visa (Credit) Mastercard Maestro Visa Debit Solo

Card Number: _____

Start Date: _____ (month/year) Expiry Date: _____ (month/year)

Issue Number (some Maestro cards): _____

Card Security Code (last three numbers on the signature panel): _____

Billing address (where you receive your card bills):

Postal Code: _____

Country: _____

Telephone Number (include country code if outside the UK): _____

Thank you for providing this information. After the transaction is complete, this form will be destroyed.

All information provided to the Academy is treated in accordance with the provisions of the Data Protection Act (1998).

Signed: _____ **Date:** _____

Surcharges

Visa Debit / Delta / Solo: No surcharge

Credit card payments are subject to a surcharge; this amount will be added to the total amount payable:

Visa 2%

Mastercard 2%

Maestro 2%

Please return this form by post or by hand (not by email or fax) to:

The Registry
Royal Academy of Music
Marylebone Road
London NW1 5HT
United Kingdom