



ROYAL  
ACADEMY  
OF MUSIC

## Junior Academy

### Absence Request Form

Name of student: \_\_\_\_\_

Date of requested absence: \_\_\_\_\_

Is absence for the whole day?: Yes / No (Please delete as appropriate)

If not for the whole day, please specify times: \_\_\_\_\_

Does your absence clash with any of your ensemble performances?: Yes / No

If yes, please provide details: \_\_\_\_\_

Reason for request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of parent: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form to Thomas Foster (Junior Academy Administrative Assistant) either via the JA main office on a Saturday or by email to: [thomasfoster@ram.ac.uk](mailto:thomasfoster@ram.ac.uk)

Note to parents: Please submit this form as far in advance as possible, and do not take the absence as approved until you have received confirmation from the JA team on behalf of the Director.